

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July, 2018 to June, 2019__

GENERAL DETAILS

1.	Name of the faculty	Dr. Anirban Paul
2.	Qualifications	M.Sc., Ph.D.
3.	Department	Botany
5.	Present Designation	Assistant Professor
6.	Date of joining (In the present institution)	15-12-2016

RESIDENTIAL ADDRESS:

Srifala Road, Rampurhat, Birbhum, West Bengal-731224

COMMUNICATION ADDRESS:

Department of Botany, Suri Vidyasagar College, Suri, West Bengal-731101

Phone Number: +919932360267

Mobile Number: +919564064629

E-mail ID: anirbanpaulvb@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	15/12/16 to till date	2Y & 6 M
2.				- Y & -- M
3.				- Y & -- M
4.				- Y & -- M
			Total	2Y & 6 M

LEAVE DETAILS

1. Leave Details from JULY 2018 to JUNE 2019

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	ML	LoP	VL				
2018-19	257	12	13	0	0	0	25	50	182	70.8%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	10
2.	No. of students passed	10
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) ✓ <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) ✓ <input type="checkbox"/> c. Learning modules: (5 points/each) ✓ <input type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body; 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/> 	Max 10	4	
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	1	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	5	
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points) 	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	0	
	National	7.5/each	7.5	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	

deliver lectures/and/or chair sessions	University/College level/ Endowment Lectures	3/each	6	
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CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10	2	
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 100.5

Verified Total API score:

Anisban Paul
Signature

Ratna

Head of the Department

J. K. Panigrahi

Principal

Principal

Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Head
Department of Botany
Suri Vidyasagar College
Suri, Birbhum

Sujay Das

Coordinator, IOAL
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July, 2019 to June, 2020__

GENERAL DETAILS

1.	Name of the faculty	Dr. Anirban Paul
2.	Qualifications	M.Sc., Ph.D.
3.	Department	Botany
5.	Present Designation	Assistant Professor
6.	Date of joining (in the present institution)	15-12-2016

RESIDENTIAL ADDRESS:

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COMMUNICATION ADDRESS:

Department of Botany, Suri Vidyasagar College, Suri, West Bengal-731101

Phone Number: +919932360267

Mobile Number: +919564064629

E-mail ID: anirbanpaulvb@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	15/12/16 to till date	3Y & 6 M
2.				- Y & -- M
3.				- Y & -- M
4.				- Y & -- M
			Total	3Y & 6 M

LEAVE DETAILS

1. Leave Details from JULY 2019 to JUNE 2020

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	HL	LoP	VL				
2019-20	258	04	0	0	0	0	04	22	232	89.9%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	10
2.	No. of students passed	10
3.	No. of students have backlogs: Nil	
	Single Paper:	Two Papers: More than two Papers:
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input checked="" type="checkbox"/> <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input checked="" type="checkbox"/> <input type="checkbox"/> c. Learning modules: (5 points/each) <input checked="" type="checkbox"/> <input type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/> 	Max 10	6	
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points) 	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	10	
	National	7.5/each	0	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer / seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	

deliver lectures/and/or chair sessions	University/College level/ Endowment Lectures	3/each	3	
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CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	5	
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 99

Verified Total API score:

Anis Banerjee
Signature

J. K. Patil
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

J. K. Patil
Head of the Department

Head
Department of Botany
Suri Vidyasagar College
Suri, Birbhum

Sujat Das

Coordinator,
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July, 2020 to June, 2021__

GENERAL DETAILS

1.	Name of the faculty	Dr. Anirban Paul
2.	Qualifications	M.Sc., Ph.D.
3.	Department	Botany
5.	Present Designation	Assistant Professor
6.	Date of joining (In the present institution)	15-12-2016

RESIDENTIAL ADDRESS:

Srifala Road, Rampurhat, Birbhum, West Bengal-731224

COMMUNICATION ADDRESS:

Department of Botany, Suri Vidyasagar College, Suri, West Bengal-731101

Phone Number: +919932360267

Mobile Number: +919564064629

E-mail ID: anirbanpaulvb@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	15/12/16 to till date	4Y & 6 M
2.				- Y & -- M
3.				- Y & -- M
4.				- Y & -- M
			Total	4Y & 6 M

LEAVE DETAILS

1. Leave Details from JULY 2020 to JUNE 2021

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	ML	LoP	VL				
2020-21	270	0	0	0	0	0	00	0	270	100.0%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	10
2.	No. of students passed	10
3.	No. of students have backlogs: Nil Single Papers: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	0	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies	10	10	
	a. ICT Based Teaching material: (10points/each) ✓ <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching)			
	b. Interactive Courses: (5 points/each) ✓ <input type="checkbox"/> c. Learning modules: (5 points/each) ✓ <input type="checkbox"/>			
2.	Organizing and conduction of popularization programmes/ training courses	10	0	
	(a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>			

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/> 	Max 10	6	
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	10	
	National	7.5/each	0	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	

Deliver lectures/and/or chair sessions	University/College level/ Endowment Lectures	3/each	12	
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CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	10	
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN	5	
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 113

Verified Total API score:

Arishtan Paul
Signature

J. K. Panigrahi
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Shahz
Head of the Department

Head
Department of Botany
Suri Vidyasagar College
Suri, Birbhum

Sujoy Das

Coordinator
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July, 2021 to June, 2022__

GENERAL DETAILS

1.	Name of the faculty	Dr. Anirban Paul
2.	Qualifications	M.Sc., Ph.D.
3.	Department	Botany
5.	Present Designation	Assistant Professor
6.	Date of joining (In the present institution)	15-12-2016

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Department of Botany, Suri Vidyasagar College, Suri, West Bengal-731101

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Mobile Number: +919564064629

E-mail ID: anirbanpaulvb@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	15/12/16 to till date	5Y & 6 M
2.				- Y & -- M
3.				- Y & -- M
4.				- Y & -- M
			Total	5Y & 6 M

LEAVE DETAILS

1. Leave Details from JULY 2021 to JUNE 2022__

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	ML	LoP	VL				
2021-22	259	07	0	0	0	0	07	04	248	95.7%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	10
2.	No. of students passed	10
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. Invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input checked="" type="checkbox"/> <input type="checkbox"/> {ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input checked="" type="checkbox"/> <input type="checkbox"/> c. Learning modules: (5 points/each) <input checked="" type="checkbox"/> <input type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/> 	Max 10	7	
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	0	
	National	7.5/each	0	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	10	

deliver lectures/and/or chair sessions	University/College level/ Endowment Lectures	3/each	0	
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CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr. Anirban Paul

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	10	
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN	15	
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 117

Verified Total API score:

Anisban Paul
Signature

J. P. Paul
Principal

[Signature]
Head of the Department

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Head
Department of Botany
Suri Vidyasagar College
Suri, Birbhum

Sujoy Das

Coordinator, iGAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July, 2022 to June, 2023

GENERAL DETAILS

1.	Name of the faculty	Dr. Anirban Paul
2.	Qualifications	M.Sc., Ph.D.
3.	Department	Botany
5.	Present Designation	Assistant Professor
6.	Date of joining (In the present institution)	15-12-2016

RESIDENTIAL ADDRESS:

Srifala Road, Rampurhat, Birbhum, West Bengal-731224

COMMUNICATION ADDRESS:

Department of Botany, Suri Vidyasagar College, Suri, West Bengal-731101

Phone Number: +919932360267

Mobile Number: +919564064629

E-mail ID: anirbanpaulvb@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	15/12/16 to till date	6Y & 6 M
2.				- Y & - M
3.				- Y & - M
4.				- Y & - M
			Total	6Y & 6 M

LEAVE DETAILS

1. Leave Details from JULY 2022 to JUNE 2023

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	ML	LoP	VL				
2022-23	257	08	0	0	0	0	08	19	230	89.5%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	10
2.	No. of students passed	10
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input checked="" type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input checked="" type="checkbox"/> c. Learning modules: (5 points/each) <input checked="" type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input checked="" type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/> 	Max 10	10	
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	20	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	10	
	National	7.5/each	7.5	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr. Anirban Paul

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	15	
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 137.5

Verified Total API score:

Anishan Kundu
Signature

for *Bh...*
Head of the Department

J. K. Paikhe
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Head
Department of Botany
Suri Vidyasagar College
Suri, Birbhum

Sujoy Das

Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2018 to June --- 2019

GENERAL DETAILS

1.	Name of the faculty	RITA MUKHERJEE
2.	Qualifications	M.A.
3.	Department	Philosophy
5.	Present Designation	Associate professor
6.	Date of joining (In the present institution)	22.12.1999

RESIDENTIAL ADDRESS: SURI VIDYASAGAR COLLEGE. Quaters Quater No -- 2 .Post --Suri. Dist-- Birbhum	COMMUNICATION ADDRESS SURI VIDYASAGAR COLLEGE. SURI --- BIRBHUM.
--	---

Phone Number: +91

8617460149 (M obile)

Mobile Number: +91 9434348806

ritamukh.phil@gmail.com

E-mail ID: _____

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE	Lecturer	22.12.1999 – 21.12.2005	6 years
2.		SR.Lecturer	22.12.2005– 21.12.2010.	5. years
3.		Assistant professor	22.12.2010– 21.12.2013	3 Years
4.		ASsocioate professor	22.12.2013 - Still Now.	5 Years 6th Months
			Total	19 years 6th Months

LEAVE DETAILS

1. Leave Details from JULY 2018 to JUNE 2019

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	NL	LoP	VL				
	257	09					09	02	250	97%

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	
2.	No. of students passed	
3.	No. of students have backlogs: Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	
	b. Your thoughts/ideas to improve the academic performance of the students	

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20		
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20		
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10		
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10		
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10		

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with Impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with Impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		

(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Signature

J. K. Prasad
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Ramesh Das.

Head of the Department

HOD
Dept. of Philosophy
Suri Vidyasagar College

Handwritten notes and a small table at the bottom left of the page.

API Score Allotted	10
Self-Appraisal Score	10
Verified API Score	10

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2019 to June - 2020

GENERAL DETAILS

1.	Name of the faculty	RITA MUKHERJEE
2.	Qualifications	M.A.
3.	Department	PHILOSOPHY
5.	Present Designation	ASSOCIATE professor
6.	Date of joining (In the present institution)	22.12.1999.

RESIDENTIAL ADDRESS: SURI. VIDYASAGAR COLLEGE QUARTERS. QR. NO -- 2.SURI - BIRBHUM.	COMMUNICATION ADDRESS SURI VIDYASAGAR COLLEGE . SURI - BIR BH UM.
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Phone Number: +91

M- 86 17460149

Mobile Number: +91 9434348806

E-mail ID: ritamukh.phil@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE.	Lecturer	22.12.1999 to 21.12.2005	6 years
2.		SR Lecturer	22.12.2005 to 21.12.2010	5 Years
3.		ASSISTANT professor	22.12.2010 to 21.12.2013	3Years
4.		ASSOCIATE professor	22.12.2013 to Till Date	6 years 6 months
			Total	20 years 6 months

LEAVE DETAILS

1. Leave Details from JULY 2019 to JUNE 2020

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	ML	LoP	VL				
	258	05				05	01	253	98%	

CO-CURRICULAR ACTIVITIES * Annexure 1. Teacher s' Diary (2019-2020) Personal Record of the teacher.

S.No.	Particulars of mentoring in the current academic year 2019 - 2020	
1.	No of allotted students	
2.	No. of students passed	
3.	No. of students have backlogs: Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	
	b. Your thoughts/ideas to improve the academic performance of the students	

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20		
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20		
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10		
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10		
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10		

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		

2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in	Maximum Score 30		
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		

deliver lectures/and/or chair sessions	University/College level/ Endowment Lectures	3/each		
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CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language Journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		

(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs. 5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Signature

J. K. Pradhan

Principal

Principal

Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Ramesh Das.

Head of the Department

HOD

Dept. of Philosophy
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2020 to June 2021

GENERAL DETAILS

1.	Name of the faculty	RITA MUKHERJEE
2.	Qualifications	M.A.
3.	Department	PHILOSOPHY
5.	Present Designation	ASSOCIATE PROFESSOR
6.	Date of joining (In the present institution)	22.12.1999.

RESIDENTIAL ADDRESS: Dubrajpur Near Binapany Cinema Hall, Guru pally . Post - Dubrajpur.Dist- Birbhum.W.B.-713213.	COMMUNICATION ADDRESS SURI VIDYASAGAR COLLEGE. SURI - BIRBHUM.
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Phone Number: +91

Mobile Number: +91 9434348806

M- 8617460149

ritamukh.phil@gmail.com

E-mail ID: _____

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE	Lecturer	22.12.1999- 21.12.2005	6Ye years
2.		SR.Lecturer	22.12.2005 to 21.12.2010	5 Years.
3.		Assistant professor	22.12.2010to 21.12.2013	3 years
4.		Associate professor	22.12.2013 to till now.	7 years. 6th Months.
			Total	21 years 6th Months.

LEAVE DETAILS

1. Leave Details from JULY 2020 to JUNE 2021

Calendar Year	Total No. of Working Days	Avalied Leave Details					Total Leave Avalied	On Duty Avalied	Effective Attendance	Attendance Percent
		CL	EL	ML	LoP	VL				
	270	Nil	Nil				00	Nil	270	100%

CO-CURRICULAR ACTIVITIES Online teaching - Annexure - 1,2 & Supporting documents have in my personal Diary.(2020-2021).

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	
2.	No. of students passed	
3.	No. of students have backlogs: Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	
	b. Your thoughts/ideas to improve the academic performance of the students	

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20		
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20		
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10		
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10		
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10		

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (Ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of Journals /Institutional Publications. (Each activity : 2 points) 	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		

deliver lectures/and/or chair sessions	University/College level/ Endowment Lectures	3/each		
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CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Score	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		

(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

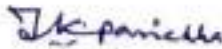
RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Signature



Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101



Head of the Department

HOD

Dept. of Philosophy
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2021 to June 2022

GENERAL DETAILS

1.	Name of the faculty	RITA MUKHERJEE
2.	Qualifications	M.A.
3.	Department	Philosophy
5.	Present Designation	Associate professor
6.	Date of joining (In the present institution)	22.12.1999

RESIDENTIAL ADDRESS: Dubrajpur , Near Bina Pani Cinema Hall. Guru pally. Post - Dubrajpur, Dist.-- Birbhum.	COMMUNICATION ADDRESS SURI VIDYASAGAR COLLEGE .SURI- BIRBHUM.
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Phone Number: +91

Mobile Number: +91 9434348806

M- 8617460149

rita mukh.phil@gmail.com

E-mail ID: _____

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE	Lecturer	22.12.1999 - 21.12.2005 6 years
2.		SR Lecturer	22.12.2005-- 21.12.2010 5 Years
3.		Assistant professor	22.12.2010 -- 21.12.2013. 3 years.
4.		Associate professor	22.12.2013-- till now. 8years 6th Months
		Total	22years 6th Months

LEAVE DETAILS

1. Leave Details from JULY 2021 to JUNE 2022

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	ML	LoP	VL				
	259	04				04		255	98%	

CO-CURRICULAR ACTIVITIES 2021---2022 * Register khata ,& Some Supporting papers.

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	
2.	No. of students passed	
3.	No. of students have backlogs: Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	More than two papers, All our departmental Students who face problems, they list of all come to me.
	b. Your thoughts/ideas to improve the academic performance of the students	Students who are taking my thoughts their performance are very good.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20		
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20		
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10		
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10		
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10		

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		

2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		

deliver lectures/and/or chair sessions	University/College level/ Endowment Lectures	3/each		
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CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		

(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Signature

J. K. Panigrahi
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Basarath Mirmu
Head of the Department
HOD
Dept. of Philosophy
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2022 to June 2023

GENERAL DETAILS

1. Name of the faculty	RITA MUKHERJEE
2. Qualifications	M.A.
3. Department	Philosophy
5. Present Designation	Associate professor
6. Date of joining (In the present institution)	22.12.1999

RESIDENTIAL ADDRESS: Dubrajpur, Ne Near Bina Pani Cinema Hall, G Guru pally. Dubrajpur -- BIRBHUM. W.B. - 713213	COMMUNICATION ADDRESS SURI VIDYASAGAR COLLEGE. SURI. BIRBHUM.
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Phone Number: +91 8617460149

Mobile Number: +91 9434348806

ritamukh.phil@gmail.com

E-mail ID: _____

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE	Lecturer	22.12.1999- 21.12.2005	6 years
2.		SR Lecturer	22.12.2005- 21.12.2010	5 Years
3.		Assistant professor	22.12.2010- 21.12.2013	3 years
4.		Associate professor	22.12.2013- Till now	9 years 6th Months
			Total	23 years 6th Months

LEAVE DETAILS

1. Leave Details from JULY 2022 to JUNE 2023

Calendar Year	Total No. of Working Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
		CL	EL	ML	LoP	VL				
	257	08					08	01	249	98.5%

CO-CURRICULAR ACTIVITIES 2022-2023 Annexure 1. Teacher 's Diary Personal Record of the teacher. + Register khata & some Loos papers.

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	
2.	No. of students passed	
3.	No. of students have backlogs: Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	More than two papers Students who have faced problem they come to me .Try my best to solve their problems.
	b. Your thoughts/ideas to improve the academic performance of the students	Yes. Those students have taken my thoughts they get good position.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20		
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20		
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10		
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10		
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. Invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10		

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in	Maximum Score 30		
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		

deliver lectures/and/or chair sessions	University/College level/ Endowment Lectures	3/each		
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CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		

(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

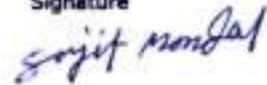
RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Signature



Principal

Principal

Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Head of the Department

HOD

Dept. of Philosophy
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July, 2019 to June, 2020

GENERAL DETAILS

1.	Name of the faculty	BAHNISIKHA GHOSH
2.	Qualifications	M.A.
3.	Department	MASS COMMUNICATION AND JOURNALISM
5.	Present Designation	GUEST LECTURER and SACT
6.	Date of joining (In the present institution)	25-08-2018

RESIDENTIAL ADDRESS:

Bolpur kali mohanpalli, Birbhum, West
West Bengal-731204

Phone Number: +917584024957

E-mail ID: gbahnisikha@gmail.com

COMMUNICATION ADDRESS:

Department of Mass communication, Suri Vidyasagar College, Suri,
731101

Mobile Number: +918514935125

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Mass communication and Journalism	Guest Lecturer and SACT	25-08-2018 to 30/06/20	1Y & 10 M
				Total	1Y & 10 M

LEAVE DETAILS

1. Leave Details from **JULY 2019** to **JUNE 2020**

Calendar Year	Total No. of Working Days	Duties assigned	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LOP	VL				
2019-20	258	124	9	0	0	0	0	9	0	115	92%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	14
2.	No. of students passed	14
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Will create the ambience where they can be able to understand the topic with logic.
	b. Your thoughts/ideas to improve the academic performance of the students	Don't be diverted by others. Find out your own passion and shine on that.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	0	0	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) ✓ <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) ✓ <input type="checkbox"/> c. Learning modules: (5 points/each) ✓ <input type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <input type="checkbox"/> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/>	Max 10	0	
2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	5	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	5	
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points)	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	0	
	National	7.5/each	0	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	

lectures/and/or chair sessions

University/College level/ Endowment Lectures

3/each

0

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 75

Verified Total API score:

Bahusikha Ghosh.
Signature

Sandhya Chatterjee
Head of the Department

Principal

J. K. Prasad
Principal
Suri Vidyasagar College

Department of Mass Communication
and Journalism
Suri Vidyasagar College
P.O.-Suri, Dist.-Birbhum, W.B.-731101

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal -July, 2020 to June, 2021

GENERAL DETAILS

1.	Name of the faculty	BAHNISIKHA GHOSH
2.	Qualifications	M.A.
3.	Department	MASS COMMUNICATION AND JOURNALISM
5.	Present Designation	STATE AIDED COLLEGE TEACHER
6.	Date of joining (In the present institution)	25-08-2018

RESIDENTIAL ADDRESS:

Bolpur kali mohanpalli, Birbhum, West
West Bengal-731204

Phone Number: +917584024957

COMMUNICATION ADDRESS:

Department of Mass communication, SuriVidyasagar College, Suri,
731101

Mobile Number: +918514935125

E-mail ID: gbahnisikha@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Mass communication and Journalism	SACT	25-08-2018 to 30/06/21	2Y & 10 M
				Total	2Y & 10 M

LEAVE DETAILS

1. Leave Details from **JULY 2020** to **JUNE 2021**

Calendar Year	Total No. of Working Days	Duties assigned	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LOP	VL				
2020-21	270	180	12	0	0	0	0	0	168	93%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	13
2.	No. of students passed	13
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Will create the ambience where they can be able to understand the topic with logic.
	b. Your thoughts/ideas to improve the academic performance of the students	Don't be diverted by others. Find out your own passion and shine on that.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	0	0	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input checked="" type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input checked="" type="checkbox"/> c. Learning modules: (5 points/each) <input checked="" type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <input type="checkbox"/> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/>	Max 10	0	
2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	5	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points)	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	0	
	National	7.5/each	0	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

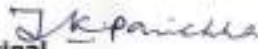
Total Self-appraisal score: 70

Verified Total API score:

Bahisikha Ghosh.
Signature

Pr. Banbhita Chatterjee

PRATICK KABIRAJ
Head of the Department


Principal

Principal
Suri Vidyasagar College

Department of Mass Communication
and Journalism
Suri Vidyasagar College
P.O.-Suri, Dist.-Birbhum, W.B.-731101

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal –July, 2021 to June, 2022

GENERAL DETAILS

1.	Name of the faculty	BAHNISIKHA GHOSH
2.	Qualifications	M.A. NET, SET
3.	Department	MASS COMMUNICATION AND JOURNALISM
5.	Present Designation	STATE AIDED COLLEGE TEACHER
6.	Date of joining (In the present institution)	25-08-2018

RESIDENTIAL ADDRESS:

Bolpur kali mohanpalli, Birbhum, West
West Bengal-731204

Phone Number: +917584024957

COMMUNICATION ADDRESS:

Department of Mass communication, SuriVidyasagar College, Suri,
731101

Mobile Number: +918514935125

E-mail ID: gbahnisikha@gmail.com

TEACHING EXPERIENCE DETAILS

S.No. .	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Mass communication and Journalism	SACT	25-08-2018 to 30/06/21	3Y & 10 M
				Total	2Y & 10 M

LEAVE DETAILS

1. Leave Details from **JULY 2021** to **JUNE 2022**

Calendar Year	Total No. of Working Days	Duties assigned	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LOP	VL				
2021-22	259	173	14	0	0	0	0	0	159	91%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	14
2.	No. of students passed	14
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Will create the ambience where they can be able to understand the topic with logic.
	b. Your thoughts/ideas to improve the academic performance of the students	Don't be diverted by others. Find out your own passion and shine on that.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	0	0	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies	10	10	
	a. ICT Based Teaching material: (10points/each) √(ICT-Information communication technology (ie) using power points, animation pictures for teaching) <input type="checkbox"/>			
	b. Interactive Courses: (5 points/each)√ <input type="checkbox"/> c. Learning modules: (5 points/each) √ <input type="checkbox"/>			
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <input type="checkbox"/> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees :1 point each <input type="checkbox"/>	Max 10	0	
2.	Membership in profession related committees at state/ national level a. At national level :3 points each b. At state level :2 points each	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity :1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points)	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference. / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	0	
	National	7.5/each	0	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 65

Verified Total API score:

Bahutika Ghosh.

Signature

Dr. Barshita Chatterjee

PRATICK KABI RAJ

Head of the Department

Department of Mass Communication
and Journalism
Suri Vidyasagar College
P.O.-Suri, Dist.-Birbhum, W.B.-731101

Principal *J. Parida*

Principal
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal –July, 2022 to June, 2023

GENERAL DETAILS

1.	Name of the faculty	BAHNISIKHA GHOSH
2.	Qualifications	M.A. NET, SET
3.	Department	MASS COMMUNICATION AND JOURNALISM
5.	Present Designation	STATE AIDED COLLEGE TEACHER
6.	Date of joining (In the present institution)	25-08-2018

RESIDENTIAL ADDRESS:

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Phone Number: +917584024957

COMMUNICATION ADDRESS:

Department of Mass communication, SuriVidyasagar College, Suri,
731101

Mobile Number: +918514935125

E-mail ID: gbahnisikha@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Mass communication and Journalism	State aided college teacher	25-08-2018 to 30/06/21	4Y & 10 M
				Total	2Y & 10 M

LEAVE DETAILS

1. Leave Details from **JULY 2022** to **JUNE 2023**

Calendar Year	Total No. of Working Days	Duties assigned	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LOP	VL				
2022-23	257	171	11	0	0	0	0	0	160	93%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	13
2.	No. of students passed	13
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Will create the ambience where they can be able to understand the topic with logic.
	b. Your thoughts/ideas to improve the academic performance of the students	Don't be diverted by others. Find out your own passion and shine on that.

API-Academic Performance Indicators
Name of the Faculty:
CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies	10	10	
	a. ICT Based Teaching material: (10points/each) √(ICT-Information communication technology (ie) using power points, animation pictures for teaching) <input type="checkbox"/>			
	b. Interactive Courses: (5 points/each)√ <input type="checkbox"/> c. Learning modules: (5 points/each) √ <input type="checkbox"/>			
2.	Organizing and conduction of popularization programmes/ training courses	10	10	
	(a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>			

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <input checked="" type="checkbox"/> <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees :1 point each <input type="checkbox"/> 	Max 10	3	
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level :3 points each b. At state level :2 points each 	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity :1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	0	
	National	7.5/each	0	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 88 Verified Total API score:

Bahnisikha Ghosh.
Signature

J. K. Panichla
Principal

Principal
Suri Vidyasagar College

Bahnisikha Ghosh.
Head of the Department

Department of Mass Communication
and Journalism
Suri Vidyasagar College
P.O.-Suri, Dist.-Birbhum, W.B.-731101

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2018 to June 2019

GENERAL DETAILS

1.	Name of the faculty	SUMAN RUDRA.
2.	Qualifications	MA
3.	Department	Mass Communication & Journalism
5.	Present Designation	Guest Teacher
6.	Date of joining (In the present institution)	13.09.2018

RESIDENTIAL ADDRESS:

Kashiara, Purba Bardhaman
Pin- 713407.

Phone Number: +91

COMMUNICATION ADDRESS:

DO

Mobile Number: +91 8637567190

E-mail ID: sumanr.2017@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College.	Guest Teacher	13.09.2018 - To Till Date	0 - Y & 0 - M
2.				- Y & - M
3.				- Y & - M
4.				- Y & - M
			Total	- Y & - M

LEAVE DETAILS

1. Leave Details from JULY 2018 to JUNE 2019

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2018-2019	257	195	98						95	97%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No. of allotted students	10
2.	No. of students passed	10
3.	No. of students have backlogs: Single Paper: Two Papers More than two Papers	
4.	a. Mention your actions to improve student's academic performance	customize teaching material to suit different learning styles, offer additional support, utilize interactive resources
	b. Your thoughts/ideas to improve the academic performance of the students	Engage students through group work, and have fun activities using positive reinforcement.

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies	10		
	a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching)			
	b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>			
2.	Organizing and conduction of popularization programmes/ training courses	10		
	(a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>			

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self Appraisal Score	Verified API Score
Research Methodology / Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
College level	3/each			

Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of (C.A.P.S) Mass Communication 2 Journalism.	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		

(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs. 5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Suman Rudra
Signature

Suman Rudra
Head of the Department

Department: Journalism & Mass Communication
Suri Vidyasagar College
P.O.-Suri, Birbhum, W.B.-731101

J. K. Panigrahi
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Sujoy Das
Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2019 to June 2020

GENERAL DETAILS

1.	Name of the faculty	SUMAN PUDRA.
2.	Qualifications	MA.
3.	Department	Mass Communication & Journalism
5.	Present Designation	GUEST TEACHER, SACT-II
6.	Date of joining (in the present institution)	13.09.2018

RESIDENTIAL ADDRESS:

Kashiaba Purba Bardhaman.
Pin- 713407.

COMMUNICATION ADDRESS:

DO

Phone Number: +91

Mobile Number: +91 8637567100

E-mail ID: sumantidita.2017@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College.	Guest Teacher		1-Y & 9M
2.				-Y & -M
3.				-Y & -M
4.				-Y & -M
			Total	-Y & -M

LEAVE DETAILS

1. Leave Details from JULY 2019 to JUNE 2020

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2019-2020	258	204	119						117	98%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year		
1.	No of allotted students		14
2.	No. of students passed		14
3.	No. of students have backlogs:		
	Single Paper:	Two Papers:	More than two Papers:
4.	a. Mention your actions to improve student's academic performance	Provide constructive feedback to identify for improvement.	
	b. Your thoughts/ideas to improve the academic performance of the students	Teaching effective study techniques, time management and org skills, and providing access to additional resources.	

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		

2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points) 	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology / Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		

Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of <i>CATS</i> <i>to Journalism</i>	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		

(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Suman Redha .
Signature

Saneeta Chatterjee
Head of the Department

J.K. Prasad
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Department of Mass Communication
and Journalism
Suri Vidyasagar College
P.O.-Suri, Dist.-Birbhum, W.B.-731101

Sujay Das

Coordinator, IOAG
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2020 to June 2021

GENERAL DETAILS

1.	Name of the faculty	SUMAN RUDRAH.
2.	Qualifications	MA
3.	Department	Mass communication & Journalism.
5.	Present Designation	SACT-II
6.	Date of joining (In the present institution)	13.09.2018

RESIDENTIAL ADDRESS:

Kashiaba, Purba Bardhaman
Pin- 713407.

COMMUNICATION ADDRESS:

DO

Phone Number: +91

Mobile Number: +91 8637567130

E-mail ID: Sumanrudra.2017@gmail.com.

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College.	SACT-II	13.09.2018 To Till Now	2-Y & 9M
2.				- Y & - M
3.				- Y & - M
4.				- Y & - M
			Total	- Y & - M

LEAVE DETAILS

1. Leave Details from JULY 2020 to JUNE 2021

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2020-2021	270	270	180							180	100%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year		
1.	No of allotted students		13
2.	No. of students passed		13
3.	No. of students have backlogs:		
	Single Paper:	Two Papers:	More than two Papers:
4.	a. Mention your actions to improve student's academic performance	Adopted teaching methods to different department subjects. After published support.	
	b. Your thoughts/ideas to improve the academic performance of the students	Encourage students through group work, discussions and hands-on activities.	

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <input type="checkbox"/> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/>	Max 10		

2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points)	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

Nature of Activity	Maximum Score 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology / Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES		
	International conference /Seminar / Symposia	20 each	
	National conference /Seminar / Symposia	10 each	
	State level / college level seminar /conference / symposia	5 each	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in		
	International	10/each	
	National	7.5/each	
	Regional/State level	5/each	
	College level	3/each	

Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of <i>(C.A.P.S)</i> <i>Mass Communication & Journalism.</i>	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		

(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Suman Reddy
Signature

Pratick Kabiraj

Head of the Department

J. K. Parichha
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Communication
Suri Vidyasagar College
P.O. Suri, Birbhum, W.B.-731101

Sujay Das

Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2021 to June 2022

GENERAL DETAILS

1.	Name of the faculty	SUMAN RUDRA.
2.	Qualifications	M.A.
3.	Department	Mass Communication & Journalism
5.	Present Designation	SECT-11
6.	Date of joining (in the present institution)	19.09.2018

RESIDENTIAL ADDRESS:

Kashiara, Purba Bardhaman
Pin-713407.

COMMUNICATION ADDRESS:

DO

Phone Number: +91

Mobile Number: +91 8637567190

E-mail ID: Suman.rudra.2017@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College.	SACT-11	19.09.2018 TO TILL DATE.	3-Y & 0M
2.				- Y & - M
3.				- Y & - M
4.				- Y & - M
			Total	- Y & - M

LEAVE DETAILS

1. Leave Details from JULY 2021 to JUNE 2022

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2021-2022	259	241	161						159	98%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	13
2.	No. of students passed	13
3.	No. of students have backlogs:	
	Single Paper:	Two Papers:
		More than two Papers:
4.	a. Mention your actions to improve student's academic performance	While interacting with students, I provide constructive feedback to identify areas of improvement, offer skills and providing access to educational resources.
	b. Your thoughts/ideas to improve the academic performance of the students	

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <input type="checkbox"/> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> d. Member of other college/ university level committees : 1 point each <input type="checkbox"/>	Max 10		
2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points)	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

Nature of Activity	Maximum Score 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology / Workshops or Conferences / Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES		
	International conference /Seminar / Symposia	20 each	
	National conference /Seminar / Symposia	10 each	
	State level / college level seminar /conference / symposia	5 each	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in		
	International	10/each	
	National	7.5/each	
	Regional/State level	5/each	
	College level	3/each	

Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of <i>CAMS</i> <i>Mass Communication & Journalism</i>	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		

(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Suman Pradhan
Signature

Pratik Kabisaj
Head of the Department

Jayprakash
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Department of Mass Communication
and Journalism
Suri Vidyasagar College
P.O.-Suri, Dist-Birbhum, W.B.-731101

Sujoy Das
Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2022 to June 2023

GENERAL DETAILS

1.	Name of the faculty	SUMAN RUDRA.
2.	Qualifications	M.A.
3.	Department	Mass Communication & Journalism.
5.	Present Designation	SACI-11
6.	Date of joining (in the present institution)	13.09.2018

RESIDENTIAL ADDRESS:

Koshiaba, Purba Bardhaman.
Pin- 713407.

COMMUNICATION ADDRESS:

Do

Phone Number: +91

Mobile Number: +91 8637567120

E-mail ID: Sumanrudra.2017@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri vidyasagar college.	SACI-11	13.09.2018 to till date.	4-Y & 9M
2.				-Y & -M
3.				-Y & -M
4.				-Y & -M
			Total	-Y & -M

LEAVE DETAILS

1. Leave Details from JULY 2022 to JUNE 2023

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2022-2023	257	233	156	4					152	97%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year		
1.	No of allotted students	14	
2.	No. of students passed	14	
3.	No. of students have backlogs:		
	Single Paper:	Two Papers:	More than two Papers:
4.	a. Mention your actions to improve student's academic performance	Provide constructive feedback to identify areas for improvement.	
	b. Your thoughts/ideas to improve the academic performance of the students	Using positive reinforcement teaching effective study techniques.	

API-Academic Performance Indicators

Name of the Faculty:

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. Invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points) 	Max 5		

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology / Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		

Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of <i>CAHS</i> <i>Mass Communication & Journalism</i>	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		

Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		

(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score:

Verified Total API score:

Suman Rudra.

Signature

for Anubice Kabinof

J. K. Parichha
Principal

Principal

Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Head of the Department
Department of Mass Communication
and Journalism
Suri Vidyasagar College
P.O.-Suri, Dist.-Birbhum, W.B.-731101

Sujay Das
Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal – July, 2019 to June, 2020

GENERAL DETAILS

1.	Name of the faculty	Dr. CHANDRIK MALAKAR
2.	Qualifications	M.Sc., Ph.D.
3.	Department	ZOOLOGY
5.	Present Designation	Assistant Professor
6.	Date of joining (in the present institution)	19-02-2015

RESIDENTIAL ADDRESS:

Bolpur Surashree Pally, Bolpur, Birbhum, West Bengal-731

COMMUNICATION ADDRESS:

Department of Zoology, Suri Vidyasagar College, Suri, West 731101

Phone Number: +917501710818

Mobile Number: +917908060836

E-mail ID: chandrik.malakar@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	19-02-2015 to 30-06-2020	05Y & 04 M
			Total	05Y & 04 M

LEAVE DETAILS

1. Leave Details from JULY 2019 to JUNE 2020

Calendar Year	Total No. of Working Days	Total No. of Teaching Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LoP	VL				
2019-20	258	204	13	07	00	0	0	20	05	184	91.66%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	12
2.	No. of students passed	12
3.	No. of students have backlogs: Nil	
	Single Paper:	Two Papers:
		More than two Papers:
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.

API-Academic Performance Indicators

Name of the Faculty: **Dr. Chandrik Malakar**

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input checked="" type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, a. HOD 3 points <input checked="" type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/>	Max 6	8	

2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points)	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
		API Score Allotted	Self-Appraisal Score	Verified API Score
	International	10/each	0	
	National	7.5/each	0	
	Regional/State level	5/each	0	
College level	3/each	0		
Invitations for confer. / seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	
	University/College level/ Endowment Lectures	3/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	0	
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		

Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers	5	
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN	10	
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: **98**

Verified Total API score:

Chandrika Malakar
Signature

J. K. Panigrahi
Principal

[Signature]
Head of the Department

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Head of the Dept. of Zoology
Suri Vidyasagar University

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal – July, 2021 to June, 2022

GENERAL DETAILS

1.	Name of the faculty	Dr. CHANDRIK MALAKAR
2.	Qualifications	M.Sc., Ph.D.
3.	Department	ZOOLOGY
5.	Present Designation	Assistant Professor
6.	Date of joining (In the present institution)	19-02-2015

RESIDENTIAL ADDRESS:

Bolpur Surashree Pally, Bolpur, Birbhum, West Bengal-Bengal-731

Phone Numbers: +917501710818

E-mail ID: chandrik.malakar@gmail.com

COMMUNICATION ADDRESS:

Department of Zoology, Suri Vidyasagar College, Suri, West Bengal-731101

Mobile Number: +917908060836

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Department	Designation	Period From-To	No. of Years & Months
2.	SuriVidyasagar College	Zoology	Assistant Professor	19-02-2015 to 30-06-2022	07Y & 04 M
3.				Total	07Y & 04 M

LEAVE DETAILS

1. Leave Details from **JULY 2021** to **JUNE 2022**

Calendar Year	Total No. of Working Days	Total No. of Teaching Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LoP	VL				
2021-22	259	241	14	0	0	0	0	14	04	227	94.19%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year		
1.	No. of allotted students	10	
2.	No. of students passed	10	
3.	No. of students have backlogs: Nil		
	Single Paper:	Two Papers:	More than two Papers:
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination	
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.	

API-Academic Performance Indicators

Name of the Faculty: Dr.Chandrik Malakar

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) ✓ <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) ✓ <input type="checkbox"/> c. Learning modules: (5 points/each) ✓ <input type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/>	Max 10	2	

2	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10	0	
3	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points)	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

Research Methodology/ Workshops of Conferences / Seminars & Symposia organized.	Nature of Activity	Maximum Score 30		
	CO-CURRICULAR AND EXTENSION ACTIVITIES	API Score Allotted	Self Appraisal Score	Verified API Score
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%, all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
	International	10/each	0	
	National	7.5/each	0	
	Regional/State level	5/each	0	
College level	3/each	0		
Invitations for confer / seminars/workshops / Symposia to deliver lectures/end/or chair sessions	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	
	University/College level/ Endowment Lectures	3/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr. Chandrik Malakar

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		

Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 77

Verified Total API score:

Chandrika Mahapatra
Signature

J. K. Parichha
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Head of the Department

Head of the Dept. of Zoology
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal – July, 2020 to June, 2021

GENERAL DETAILS

1.	Name of the faculty	Dr. CHANDRIK MALAKAR
2.	Qualifications	M.Sc., Ph.D.
3.	Department	ZOOLOGY
5.	Present Designation	Assistant Professor
6.	Date of joining (In the present institution)	19-02-2015

RESIDENTIAL ADDRESS:

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COMMUNICATION ADDRESS:

Department of Zoology, Suri Vidyasagar College, Suri, West 731101

Phone Number: +917501710818

Mobile Number: +917908060836

E-mail ID: chandrik.malakar@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	19-02-2015 to 30-06-2021	06Y & 04 M
			Total	06Y & 04 M

LEAVE DETAILS

1. Leave Details from JULY 2020 to JUNE 2021

Calendar Year	Total No. of Working Days	Total No. of Teaching Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LoP	VL				
2020-21	270	270	00	00	00	0	0	00	00	270	100%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No. of allotted students	14
2.	No. of students passed	14
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.

API-Academic Performance Indicators

Name of the Faculty: **Dr. Chandrik Malakar**

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	00	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) ✓ <input checked="" type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) ✓ <input type="checkbox"/> c. Learning modules: (5 points/each) ✓ <input type="checkbox"/>	20	20	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body; 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/>	Max 6	2	

2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points)	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	Nature of Activity	Maximum Score 30		
	CO-CURRICULAR AND EXTENSION ACTIVITIES	API Score Allotted	Self Appraisal Score	Verified API Score
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
	International	10/each	0	
	National	7.5/each	0	
	Regional/State level	5/each	0	
	College level	3/each	0	
Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	
	University/College level/ Endowment Lectures	3/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty:

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	0	
Refereed Journals with impact factor 1 and below 2	10/each Max 20	0	
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30	0	
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40	0	

Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10	0	
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10	0	
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10	0	

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers	0	
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN	0	
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.	0	

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each	0	
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each	0	
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each	0	
Amount mobilized with minimum of Rs.5.00 lakhs	10/each	0	

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate		0	
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis		0	

Total Self-appraisal score: **82**

Verified Total API score:


Signature


Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Head of the Department

Head of the Dept. of Zoology
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal –July, 2022 to June, 2023

GENERAL DETAILS

1. Name of the faculty	Dr. CHANDRIK MALAKAR
2. Qualifications	M.Sc., Ph.D.
3. Department	ZOOLOGY
5. Present Designation	Assistant Professor
6. Date of joining (In the present institution)	19-02-2015

RESIDENTIAL ADDRESS:

Bolpur Surashree Pally, Bolpur, Birbhum, West Bengal-Bengal-731

COMMUNICATION ADDRESS:

Department of Zoology, Suri Vidyasagar College, Suri, West 731101

Phone Number: +917501710818

Mobile Number: +917908060836

E-mail ID: chandrik.malakar@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	19-02-2015 to 30-06-2023	08Y & 04 M
			Total	06Y & 04 M

LEAVE DETAILS

1. Leave Details from JULY 2022 to JUNE2023

Calendar Year	Total No. of Working Days	Total No. of Teaching Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LoP	VL				
2020-21	257	233	14	00	00	0	0	14	06	219	93.99%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No. of allotted students	10
2.	No. of students passed	10
3.	No. of students have backlogs: Nil Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination
	b. Your thoughts/ideas to improve the academic performance of the students	Recommended meditation and yoga at morning and minimum use of mobile phone, that will get concentration to their study.

API-Academic Performance Indicators

Name of the Faculty: **Dr. Chandrik Malakar**

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	00	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input checked="" type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input checked="" type="checkbox"/> c. Learning modules: (5 points/each) <input checked="" type="checkbox"/>	20	20	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/>	Max 6	2	

2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points)	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	Nature of Activity	Maximum Score 30		
	CO-CURRICULAR AND EXTENSION ACTIVITIES	API Score Allotted	Self Appraisal Score	Verified API Score
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
	International	10/each	20	
	National	7.5/each	0	
	Regional/State level	5/each	0	
College level	3/each	0		
Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	
	University/College level/ Endowment Lectures	3/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr.Chandrik Malakar

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	25	
Refereed Journals with impact factor 1 and below 2	10/each Max 20	0	
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30	0	
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40	0	

Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10	0	
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10	0	
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10	0	

Publications (books, chapters in books, other than refereed Journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers	0	
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN	0	
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.	0	

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each	0	
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each	0	
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each	0	
Amount mobilized with minimum of Rs.5.00 lakhs	10/each	0	

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate		0	
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis		0	

Total Self-appraisal score: **107**

Verified Total API score:

Chandrika Mishra
Signature

J. K. Panigrahi
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

[Signature]
Head of the Department

Head of the Dept. of Zoology
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July, 2018 to June, 2019

GENERAL DETAILS

1. Name of the faculty	Dr. CHANDRIK MALAKAR
2. Qualifications	M.Sc., Ph.D.
3. Department	ZOOLOGY
4. Present Designation	Assistant Professor
5. Date of joining (In the present institution)	19-02-2015

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E-mail ID: chandrik.malakar@gmail.com

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S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	Suri Vidyasagar College	Assistant Professor	19-02-2015 to 30-06-2019	04Y & 04 M
			Total	04Y & 04 M

LEAVE DETAILS

1. Leave Details from **JULY 2018** to **JUNE 2019**

Calendar Year	Total No. of Working Days	Total No. of Teaching Days	Availed Leave Details					Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
			CL	EL	ML	LoP	VL				
2018-19	257	195	14	00	00	0	0	14	06	181	92.82%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year		
1.	No. of allotted students	12	
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4.	a. Mention your actions to improve student's academic performance	Taking remedial classes and taking tutorial examination	
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API-Academic Performance Indicators

Name of the Faculty: **Dr. Chandrik Malakar**

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
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5	Additional examination work such as a. Coordination (ex. Exams. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	5	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input checked="" type="checkbox"/> [ICT-Information communication technology (ie) using power points, animation pictures for teaching] b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10	10	
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10	0	

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty:

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, a. HOD 3 points <input checked="" type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input checked="" type="checkbox"/>	Max 8	8	

2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10	0	
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5	0	
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5	0	
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /Institutional Publications. (Each activity : 2 points)	Max 5	0	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

Nature of Activity	Maximum Score 30			
	API Score Allotted	Self Appraisal Score	Verified API Score	
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each	0	
	National conference /Seminar / Symposia	10 each	0	
	State level / college level seminar /conference / symposia	5 each	0	
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	Maximum Score 30			
		API Score Allotted	Self-Appraisal Score	Verified API Score
	International	10/each	10	
	National	7.5/each	0	
Regional/State level	5/each	0		
College level	3/each	0		
Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each	0	
	National	7.5/each	0	
	State level/ Regional	5/each	0	
	University/College level/ Endowment Lectures	3/each	0	

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr.Chandrik Malakar

Research Publication in Journals

Faculty of Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15		
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		

Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed journal articles)

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author, 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers (25/sole author, 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN	10	
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs. 5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 2/ for each candidate submitted thesis			

Total Self-appraisal score: **103**

Verified Total API score:

[Handwritten Signature]
Signature

[Handwritten Signature]
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

[Handwritten Signature]
Head of the Department

Head of the Dept. of Zoology
Suri Vidyasagar College

SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2018 to June 2019

GENERAL DETAILS

1.	Name of the faculty	DR. MOHID MOHTASIM
2.	Qualifications	MA, M. Phil, Ph. D.
3.	Department	ARABIC
5.	Present Designation	Guest Lecturer
6.	Date of joining (In the present institution)	01-11-2017

RESIDENTIAL ADDRESS:

Vill. & Post. Mohammad Pur
Distt. Azamgarh, U.P.
276205

COMMUNICATION ADDRESS:

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Burdwan, W.B. 713101

Phone Number: +91

Mobile Number: +918972815346

E-mail ID:--moatasim86@gmail.com

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE	GUEST LECTURER	01.11.2017 to 30.06.2019 date	1 Y & 08 M
2.				- Y & -- M
3.				- Y & -- M
4.				- Y & -- M
			Total	1 Y & 08 M

LEAVE DETAILS

1. Leave Details from JULY 2018 to JUNE 2019

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2018-19	357	195	98						94	96 %	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	NA
2.	No. of students passed	NA
3.	No. of students have backlogs: Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	
	b. Your thoughts/ideas to improve the academic performance of the students	

API-Academic Performance Indicators

Name of the Faculty: Dr. MOHD MOATASIM

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	05	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	05	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty: Dr. MOHD MOATASIM

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <input type="checkbox"/> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees: 1 point each <input type="checkbox"/>	Max 10		
2.	Membership in profession related committees at state/ national level a. At national level: 3 points each b. At state level: 2 points each	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity: 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity: 5 points)	Max 5		
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity: 2 points)	Max 5	02	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr. MOHD MOATASIM

Research Publication in Journals

Faculty of Arts	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	15	
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles): NA

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects: NA

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

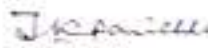
-NA-

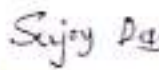
	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree S/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

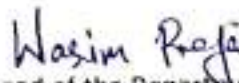
Total Self-appraisal score: 77

Verified Total API score:


Signature


Principal
Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101


Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.


Head of the Department



SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2019 to June 2020___

GENERAL DETAILS

1.	Name of the faculty	DR. MOHD MOATASIM
2.	Qualifications	MA, M. Phil, Ph. D
3.	Department	ARABIC
5.	Present Designation	GUEST LECTURER STATE AIDED COLLEGE TEACHER-I (SACT-I)
6.	Date of joining (In the present institution)	01-11-2017

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E-mail ID:--moatasim86@gmail.com

COMMUNICATION ADDRESS:

C/o Chowdhury Gulam Mustafa
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Burdwan, W.B. 713101

Mobile Number: +918972815346

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution		Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE		GUEST LECTURER	01.11.2017 To 31.12.2019	2 Y & 02 M
2.	SURI VIDYASAGAR COLLEGE		SACT-I	01.01.2020 To 30.06.2020	0 Y & 06 M
3.					- Y & -- M
4.					- Y & -- M
				Total	2 Y & 08 M

LEAVE DETAILS

1. Leave Details from JULY 2019 to JUNE 2020

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2019-20	258	201	119						112	94%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	NA
2.	No. of students passed	NA
3.	No. of students have backlogs: Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	
	b. Your thoughts/ideas to improve the academic performance of the students	

API-Academic Performance Indicators
Name of the Faculty: Dr. MOHD MOATASIM
CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	05	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty: Dr. MOHD MOATASIM

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <input type="checkbox"/> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/>	Max 10		
2.	Membership in profession related committees at state/ national level a. At national level : 3 points each b. At state level : 2 points each	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points)	Max 5	02	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each	10	
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr. MOHD MOATASIM

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	15	15
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles): NA

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects: NA

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: 02

Verified Total API score:

Y. C. ...
Signature

J. K. ...
Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Sujoy Das

Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

Wasim Reza
Head of the Department



SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2020 to June 2021

GENERAL DETAILS

1.	Name of the faculty	DR. MOHD MOATASIM
2.	Qualifications	MA, M. Phil, Ph. D
3.	Department	ARABIC
5.	Present Designation	STATE AIDED COLLEGE TEACHER-I (SACT-I)
6.	Date of joining (<i>In the present institution</i>)	01-11-2017

RESIDENTIAL ADDRESS:

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276205

Phone Number: +91

E-mail ID:--moatasim86@gmail.com

COMMUNICATION ADDRESS:

C/o Chowdhury Gulam Mustafa
Uttarpara, Dubrajdighi, Bajepuratapur
Burdwan, W.B. 713101

Mobile Number: +918972815346

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE	GUEST LECTURER	01.11.2017 To 31.12.2019	2 Y & 02 M
2.	SURI VIDYASAGAR COLLEGE	SACT-I	01.01.2020 To 30.06.2021	1 Y & 06 M
3.				- Y & -- M
4.				- Y & -- M
			Total	3 Y & 08 M

LEAVE DETAILS

1. Leave Details from JULY 2020 to JUNE 2021

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2020-21	270	270	180						180	100%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	20
2.	No. of students passed	20
3.	No. of students have backlogs: fill Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Implement individualized learning plans, conduct regular progress reviews, and offer targeted academic support and resources to optimize student academic performance.
	b. Your thoughts/ideas to improve the academic performance of the students	Implement interactive online tools for language practice, offer small group discussions for personalized learning, and provide regular feedback and academic support.

API-Academic Performance Indicators
Name of the Faculty: Dr. MOHD MOATASIM
CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	05	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty: Dr. MOHD MOATASIM

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points) 	Max 5	02	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr. MOHD MOATASIM

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	15	15
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles): NA

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects: NA

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: **82**

Verified Total API score:

[Signature]
Signature

[Signature]
Principal
Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

[Signature]
Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

[Signature]
Head of the Department



SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal – July 2021 to June 2022

GENERAL DETAILS

1.	Name of the faculty	DR. MOHID MOATASIM
2.	Qualifications	MA, M. Phil, Ph. D.
3.	Department	ARABIC
5.	Present Designation	STATE-AIDED COLLEGE TEACHER-I (SACT-I)
6.	Date of joining (In the present institution)	01-11-2017

RESIDENTIAL ADDRESS:

Vill. & Post. Mohammad Pur Distt. Azamgarh, U.P. 276205

Phone Number: +91 9968234675

E-mail ID: --moatasim86@gmail.com

COMMUNICATION ADDRESS:

C/o Chowdhury Gulam Mustafa Uttarpara, Dubrajdighi, Bajepuratapur Burdwan, W.B. 713101
--

Mobile Number: +918972815346

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE	GUEST LECTURER	01.11.2017 To 31.12.2019	2 Y & 02 M
2.	SURI VIDYASAGAR COLLEGE	SACT-I	01.01.2020 To 30.06.2022	2 Y & 06 M
3.				- Y & -- M
4.				- Y & -- M
			Total	4 Y & 08 M

LEAVE DETAILS

1. Leave Details from JULY 2021 to JUNE 2022

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2021-22	259	241	161	02					159	98%	

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	26
2.	No. of students passed	NA
3.	No. of students have backlogs: NA Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Create personalized learning strategies, conduct regular assessments, and provide ongoing mentorship to enhance students' academic success and progress.
	b. Your thoughts/ideas to improve the academic performance of the students	Promote a collaborative learning environment where students actively engage in peer teaching and constructive feedback.

API-Academic Performance Indicators

Name of the Faculty: Dr. MOHD MOATASIM

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. invigilation <input type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	05	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> (ICT-Information communication technology (ie) using power points, animation pictures for teaching) b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty: Dr. MOHD MOATASIM

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HOD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10		
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points) 	Max 5	02	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr. MOHD MOATASIM

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	15	15
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles): NA

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects: NA

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs.5.00 lakhs	10/each		

RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

Total Self-appraisal score: **82**

Verified Total API score:

H.C. Das
Signature

J.K. Panigrahi

Principal
Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101

Sujay Das

Coordinator, IOAC
Suri Vidyasagar College
Birbhum, 731101, W.B.

Syed Basim Ali Hild
Head of the Department



SURI VIDYASAGAR COLLEGE

Faculty self-Appraisal form

Year of Performance Appraisal - July 2022 to June 2023

GENERAL DETAILS

1.	Name of the faculty	DR. MOHIB MOATASIM
2.	Qualifications	M.A. M.Phil, Ph.D.
3.	Department	ARABIC
5.	Present Designation	STATE ABED COLLEGE TEACHER-I(SACT-I)
6.	Date of joining (in the present institution)	01-11-2017

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Phone Number: +91

E-mail ID:--moatasim86@gmail.com

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C/o Chowdhury Gulam Mustafa
Uttarpara, Dubrajdihi, Bajepatappur
Burdwan, W.B. 713101

Mobile Number: +918972815346

TEACHING EXPERIENCE DETAILS

S.No.	Name of the Institution	Designation	Period From-To	No. of Years & Months
1.	SURI VIDYASAGAR COLLEGE	GUEST LECTURER	01.11.2017 to 31.12.2019	2 Y & 02 M
2.	SURI VIDYASAGAR COLLEGE	SACT-I	01.01.2020 to 30.06.2023	3 Y & 06 M
3.				- Y & -- M
4.				- Y & -- M
			Total	5 Y & 08 M

LEAVE DETAILS

1. Leave Details from JULY 2022 to JUNE 2023

Calendar Year	Total No. of Working Days	Total no. of Teaching Days	Assigned Days	Availed Leave Details				Total Leave Availed	On Duty Availed	Effective Attendance	Attendance Percent
				CL	ML	LoP	VL				
2022-23	257	233	156	05						151	97%

CO-CURRICULAR ACTIVITIES

S.No.	Particulars of mentoring in the current academic year	
1.	No of allotted students	19
2.	No. of students passed	NA
3.	No. of students have backlogs: NA Single Paper: Two Papers: More than two Papers:	
4.	a. Mention your actions to improve student's academic performance	Create personalized learning strategies, conduct regular assessments, and provide ongoing mentorship to enhance students' academic success and progress.
	b. Your thoughts/ideas to improve the academic performance of the students	Promote a collaborative learning environment where students actively engage in peer teaching and constructive feedback.

API-Academic Performance Indicators

Name of the Faculty: Dr. MOHD MOATASIM

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

S.No.	ESSENTIAL	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Lectures taken as percentage of lectures allocated (100% compliance = 20 points)	20	20	
2.	Tutorials, practical, undertaken as percentage of those actual allocated (100% compliance = 20 points)	20	20	
3.	University examination duties (Question paper setting and evaluation of answer scripts) as per duties allotted. (100% compliance = 10 points)	10	10	
4.	College examination/Evaluation duties for internal/continuous assessment work as allotted (100% compliance = 10 points)	10	10	
5.	Additional examination work such as a. Coordination (ex. Exam. Committee) <input type="checkbox"/> b. Invigilation <input checked="" type="checkbox"/> (maximum of 5 depending upon intensity of duty) (100% compliance = 10 points) (Put a tick inside the box to indicate the role played by the faculty)	10	05	

S.No.	Desirable	API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Use of Innovative teaching-learning methodologies a. ICT Based Teaching material: (10points/each) <input type="checkbox"/> {ICT-Information communication technology (ie) using power points, animation pictures for teaching} b. Interactive Courses: (5 points/each) <input type="checkbox"/> c. Learning modules: (5 points/each) <input type="checkbox"/>	10		
2.	Organizing and conduction of popularization programmes/ training courses (a) Workshop/ Training course : 10 points each <input type="checkbox"/> (b) Popularization program/ camps : (5 points each) <input type="checkbox"/>	10		

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSION RELATED ACTIVITIES

Name of the Faculty: Dr. MOHD MOATASIM

S.No.	CO-CURRICULAR AND EXTENSION ACTIVITIES	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
1.	Institutional Governance responsibilities like, <ul style="list-style-type: none"> a. HDD 3 points <input type="checkbox"/> b. Member of Governing Body: 5 points <input checked="" type="checkbox"/> c. Member of Academic/ Administrative Bodies: 3 points each <input type="checkbox"/> a. Member of other college/ university level committees : 1 point each <input type="checkbox"/> 	Max 10	8.03	
2.	Membership in profession related committees at state/ national level <ul style="list-style-type: none"> a. At national level : 3 points each b. At state level : 2 points each 	Max 10		
3.	Participation in subject associations, conferences, seminars without paper presentation (Each activity : 1 point)	Max 5		
4.	Participation in short term training courses not less than one week duration in educational technology, curriculum development, professional development, Examination reforms, Institutional governance (Each activity : 5 points)	Max 5		
5.	Membership of professional <ul style="list-style-type: none"> a. Associations committees b. Boards of Studies c. Editorial committees of journals /institutional Publications. (Each activity : 2 points) 	Max 5	02	

TRAINING COURSES AND CONFERENCE/SEMINAR/WORKSHOP PAPERS

	Nature of Activity	Maximum Score 30		
		API Score Allotted	Self-Appraisal Score	Verified API Score
Research Methodology/ Workshops or Conferences /Seminars & Symposia organized	CO-CURRICULAR AND EXTENSION ACTIVITIES			
	International conference /Seminar / Symposia	20 each		
	National conference /Seminar / Symposia	10 each		
	State level / college level seminar /conference / symposia	5 each		
Papers in Conferences/ Seminars/ workshops (First author, corresponding author & mentor Share 60%; all co-authors share 40%)	Participation and Presentation of research papers (oral/poster) in			
	International	10/each		
	National	7.5/each		
	Regional/State level	5/each		
	College level	3/each		
Invitations for confer./ seminars/workshops / Symposia to deliver lectures/and/or chair sessions	International	10/each		
	National	7.5/each		
	State level/ Regional	5/each		
	University/College level/ Endowment Lectures	3/each		

CATEGORY-III: RESEARCH AND RELATED CONTRIBUTIONS

Name of the Faculty: Dr. MOHD MOATASIM

Research Publication in Journals

Faculty of Health Science	API Score Allotted	Self-Appraisal Scores	Verified API Score
Refereed Journals with impact factor less than one indexed	5/each Max 15	15	15
Refereed Journals with impact factor 1 and below 2	10/each Max 20		
Refereed Journals with impact factor 2.1 and below 5	15/each Max 30		
Refereed Journals with impact factor 5.1 and below 10	25/each Max 40		
Vernacular & Indian language journals in all discipline without any impact factors	2/each Max 10		
Non-impact factor National level research papers in non-refereed/ journals but having ISBN/ISSN numbers	2/each Max 10		
Full papers in conference Proceedings, etc. (Abstracts not to be included)	1/each Max 10		

Publications (books, chapters in books, other than refereed Journal articles): NA

Text or Reference Books Published by International Publishers with an established peer review system (50/ sole author; 10/ chapter in an edited book)	Text or Reference Books Published by International Publishers		
Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers. (25/sole author; 5/Chapter in an edited book)	Subject Books by /national level publishers/State and Central Govt. Publications with ISBN/ISSN		
Subject Books by Other local publishers with ISBN/ISSN numbers (15/ Sole author; 3/chapter)	Subject Books by Other local publishers with ISBN/ISSN no.		

Research Projects: NA

Research Projects	API Score Allotted	Self-Appraisal Score	Verified API Score
(a) Major Projects amount mobilized with grants above 30 lakhs	20/each		
(b) Major Projects amount mobilized with grants above 5 lakhs up to 30 lakhs	15/each		
(c) Minor projects from central / state funding agencies with grants below 5.0 lakhs	10/each		
Amount mobilized with minimum of Rs. 5.00 lakhs	10/each		

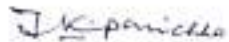
RESEARCH GUIDANCE:

	Maximum 30		
	API Score Allotted	Self-Appraisal Score	Verified API Score
Ongoing Ph.D. Degree 5/ for each candidate			
Ph.D. Degree 10/ for each candidate awarded degree; 7/ for each candidate submitted thesis			

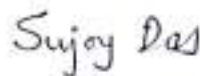
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Verified Total API score:

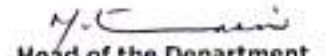

Signature


Principal

Principal
Suri Vidyasagar College
Suri, Birbhum, PIN-731101



Coordinator, IQAC
Suri Vidyasagar College
Birbhum, 731101, W.B.


Head of the Department

